

Polycom VVX D60

Overview



The **Polycom VVX D60** is a wireless device that pairs with the following handset types:

- VVX300/310
- VVX400/410
- VVX500/501
- VVX600/601

Seamless call management while 'on-the-go', workspace mobility

Easy to operate, reliable performance

Range - indoors 165 feet, outdoors 980 feet

Battery capacity - 10 hours talk time, 100 hours standby

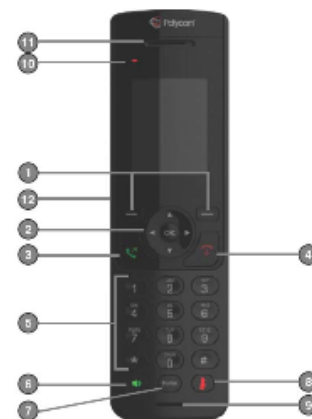
High resolution VVX color display, handsfree speakerphone and navigation buttons

Device Overview

VVX D60 Handset Features

1. **Soft Keys** - select feature and menu options at the bottom of the display.
2. **Navigation Keys / OK Button** - increase/decrease ringer volume, scroll through menus, or move the cursor within various fields; press the OK button to access the main menu, select highlighted items, or save entries or settings while in the menu.
3. **Call Button** - make or answer calls, view recent calls.
4. **End Button** - disconnect your call.
5. **Keypad** - enter numbers or characters.
6. **Speakerphone** - make or answer calls using the speakerphone; or move from the handset to a handsfree call.
7. **Redial Button** - redial the last number dialed.
8. **Mute Button** - mute or unmute while on an active call.
9. **Microphone** - transmits your audio on the handset or speakerphone.
10. **LED Light** - flashes to indicate an incoming call, missed call or new voicemail message.
11. **Earpiece** - allows you to hear audio during active calls.
12. **Headphone Port** - headset connection port.

D60 Handset Hardware



VVX D60 Base Unit Features

1. **FIND** - press to locate a registered wireless handset; press and hold to pair the base station to a wireless handset.
2. **Status Indicator** - indicates whether the handset is charging or the phone is in use.
3. **Charging Cradle** - charges the wireless handset when placed in the cradle.

D60 Base Unit Features



VVX D60 Pairing Overview

The VVX D60 wireless device must be paired to your business media phone, similar to a Bluetooth device. You can choose to pair the base station in the following ways:

- **Automatic pairing**
- **PC Port pairing**
- **Manual pairing**

If your VVX D60 base station is paired with your business media phone, a Handset icon displays on the business media phone:

VVXD60 Registration

After the VVX D60 base station is paired with the business media phone, you may need to register the handset with the base station.

1. On the wireless handset, navigate to **Menu > Settings > Features > Registration**.
2. Select **Register** and press the **OK** button.
3. Press and hold the **FIND** button on the base station for a few seconds.
4. Select **Yes** to confirm the registration with the base station.

When registration is successful, the message "**Registration Successful**" displays.

VVX D60 Pairing

When the Ethernet cable is connected from the base station LAN port to the PC port on the VVX business media phone, the phone pairs with the base station automatically.

If for some reason the base station is no longer paired with the VVX business media phone, you can perform one of the following steps:

To pair with the base station using the PC Port pairing:

1. On the VVX business media phone, navigate to **Home >Settings > Features > VVX D60 Configuration**.
2. On the VVX D60 Configuration screen, select **Base Station**, and then select **PC Portal Pairing**.

To pair with the base station using Automatic pairing:

1. On the VVX business media phone, navigate to **Home > Settings > Features > VVX D60 Configuration**.
2. On the VVX D60 screen, select **Base Station**, and then **Select Automatic** pairing.
3. Select the base station then **Pair**.

To pair with the base station in Manual pairing:

1. On the VVX business media phone, navigate to **Home >Settings > Features > VVX D60 Configuration**.
2. On the VVX D60 Configuration screen, select **Base Station**, then select **Manual Pairing**.
3. Enter the **IP address** of the Base station, and then select **Pair**.

VVXD60 Deregister

If a wireless handset needs to be replaced, deregister the existing wireless handset before you register a new handset to the base station.

1. On the wireless handset, navigate to **Menu > Settings > Features > Registration**.
2. Navigate to **Deregister** and press the **OK** soft key.
3. Confirm deregistration by pressing the **Yes** soft key (cancel deregistration process by pressing the **No** soft key).
4. "Deregistration Successful" appears on the display when the deregistration is complete.

To register a new device, follow the procedures for VVX D60 Registration.

Feature Overview

Menu

Press the **Menu** soft key to expose the following features:

- **Call Logs**
- **Messages**
- **Directories**
- **DND**
- **Settings**

Using Navigation and Soft Keys

After accessing the menu option by pressing the **Menu** soft key, use the **Up/Down Navigation** keys to scroll through various options. With an option highlighted, press the **OK** button to select. Continue using the **Navigation** keys, the **OK** button, and the **Soft Keys** at the bottom of the display, to manage features within the **Menu** option.

Making/Ending Calls

Making a Call:

1. Enter a 10-digit number, or extension, on the keypad.
2. To use the handset: press the **Green** handset button to send your call.
3. To use the speakerphone: press the **Speakerphone** button then the **Green** handset button to send your call.

Ending a Call:

1. Press the **Red** handset button or return the handset to the cradle.

Note: Pressing the Red handset button is less disruptive to your caller.

Answering Incoming Calls

Answering a Call:

1. Press the **Green** handset button or the **Speakerphone** button.

Answering a second call while on an Active Call

1. You will hear a tone when receiving an incoming call.
2. Press the **Green** handset button to answer on the handset; press the **Speakerphone** button then the **Green** handset button to answer on handsfree.
3. This automatically places your existing caller on hold.

*Note: Press the **Swap** soft key to move between active and held calls.*

Hold/Navigate Between Calls

Placing a Call on Hold:

1. While on an active call, press the **Options** soft key.
2. With **Hold** highlighted, press the **OK** button or **Select** soft key.

Resume a Held Call:

1. Press the **Options** soft key.
2. With **Resume** highlighted, press the **OK** button or **Select** soft key.

Navigate Between Active Calls:

1. While on an active call, and a call on hold, press the **Swap** soft key.
2. This places your active call on hold, and returns you to the caller on hold.

Note: The active caller will always be at the top of the display; refer to caller ID to determine which caller you are speaking to.

Conference (3-Way Calling)

Placing a 3-Way Conference Call:

1. While on an active call, press the **New Call** soft key.
2. Enter the **extension** or **10-digit number** for the next party.
3. Press the **Call** soft key.
4. When the party answers, announce the conference call.
5. Press the **Options** soft key.
6. Navigate to **Conference** and press the **OK** button or **Select** soft key.

Note: When you disconnect from the call, all parties.

