



CenturyLinkTM
Business

BillMate®
Customer Service Record Extract

User Guide for:
Oregon
Washington

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I. Opening Comments

This guide contains proprietary information. No part of this guide may be used or reproduced or transmitted in any form or by any means, electrical or mechanical, stored in a database or retrieval system or translated to any other language without prior written permission from CenturyLink.

The material contained in the BillMate CSR data files and in this guide are provided for the conveyance of Customer Service Record information via electronic media as a value-added service to subscribing CenturyLink customers. The data and guide are not considered the official CenturyLink Customer Service Record. For CSR information for the states of Arizona, Colorado, Idaho, Iowa, Minnesota, Montana, Nebraska, New Mexico, North Dakota, South Dakota, Utah, and Wyoming, please refer to: CenturyLink Billmate® Customer Service record Extract Customer Guide - For: Arizona, Colorado, Idaho, Iowa, Minnesota, Montana, Nebraska, New Mexico, North Dakota, South Dakota, Utah, Wyoming.

Portions of the data may reflect telephone services provided by other long distance service provider companies. There is no connection between this company and the other long distance companies. You may choose another company for your long distance service while still receiving your local telephone service from CenturyLink.

Neither CenturyLink nor anyone else who has been involved in the creation, production or delivery of this product/service shall be liable for any direct, indirect, consequential or incidental damages arising out of the use or inability to use the data within the product/service even if CenturyLink has been advised of the possibility of such damages or claim.

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II. Trademark Acknowledgments

BillMate is a trademark of CenturyLink.

III. Data

The ASCII format CSR data is an extraction of customer data. The extracted data is arranged into files before being sent to you.

Each set of data will consist of a monthly extract of certain telephone service elements from your account.

Multiple telephone accounts can be optionally stacked within a single set of files (provided all accounts reside within the same billing period) or produced as multiple sets -- one set for each account. The data will be provided each month.

The data contained on the CSR files is organized to be ready to use. You may create your own processing systems without incurring heavy development or software procurement expenses. However, you may choose to build and maintain your own proprietary software as well.

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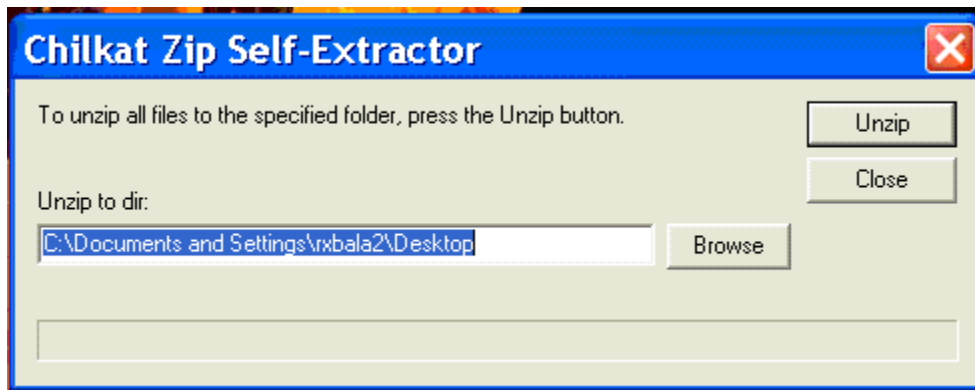


IV. Web Loading

Install the data.

You should have received your BillMate data in a self-extracting file through WEB delivery (QPID).

To install the data, download it and select the data file and then double-click on it.

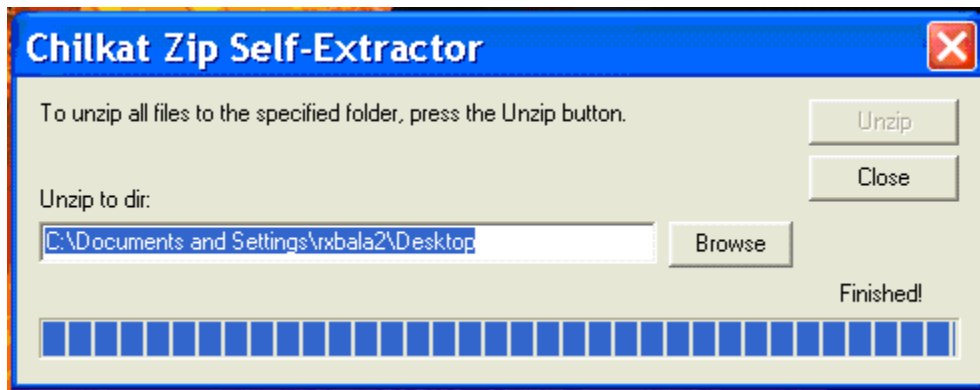


You can click on Browse to save the data in the location of your choice. The above picture shows the default path is set to Desktop.

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Click Unzip to extract the files.



After the extraction is completed, you will see the blue bars across the bottom under the word Finished. Click Close to close the EXE. Extracted items (folders 208, 360, 503 and CSR) can be seen on the Desktop. The format of the data file will be in year, month, day (YY-MM-DD). For example, if you see 10-07-10.EXE, it would be data representing a billing period of July 10, 2010.

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V. File Arrangement

The explosion/load of the data results in the copy/transfer of all data files to a storage device (disk) designated as the target for the exploded files. The files are named according to the definitions explained in this documentation. The files reside on the target disk subordinate to the CSRDISK directory/folder.

The files are arranged as follows:

CSRDISK -	(Install directory for BILLMATE CSR)
CSR	(directory created by Install process)
AREA-CODE	{directory/folder for AREA-CODE}
TEL-NUMBER	{directory/folder for TEL-NUMBER}
BILL-DATE	{directory/folder for BILL-DATE}
IDENT.DET	{file}
LISTING.DET	{file}
etc.	{file}
BILL-DATE	{directory/folder for BILL-DATE}
IDENT.DET	{file}
LISTING.DET	{file}
etc.	{file}

- The first level of hierarchy in the CSRDISK directory/folder tree is CSR
- The second level is AREA-CODE, which is the value of the area code associated with the telephone account
- The third level identifies the TEL-NUMBER, which is the value of the prefix-dash-line of the telephone account number
- The fourth level is the value of the BILL-DATE corresponding to the billing date for the account, represented in YY-MM-DD format
- The fifth (and last) is the level for the actual data files
- The structure allows for multiple CSR data files for multiple months
- This technique supports historical comparisons between months and/or telephone accounts

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For example:

The results of loading CSRDISK data for telephone account 206 555-1212, billed on February 25, 1993 is represented below.

Notice that the CSR directory/folder tree and data are stored subordinate to an existing user directory/folder (PHONES).

PHONES		{existing user directory/folder}
CSR		(all CSR data located here)
206		{directory/folder for AREA-CODE}
555-1212		{directory/folder for TEL-NUMBER}
93-02-25		{directory/folder for BILL-DATE}
	\$PACKING.LST	{file}
	ACCTINFO.DET	{file}
	BILL.DET	{file}
	COMMBLKS.DET	{file}
	GLOSSARY.DET	{file}
	IDENT.DET	{file}
	ITEMCHRG.DET	{file}
	LASTORDR.DET	{file}
	LINEFEAT.DET	{file}
	LISTING.DET	{file}
	LOCSVCTX.SUM	{file}
	REMARKS.DET	{file}
	SUMMBILL.DET	{file}
	SVCEQP.DET	{file}

- In instances where preference or necessity requires that the data files reside under different directory/folder structures, you are responsible for moving or copying the files to those logical positions
- Within the DOS platform, global COPY followed by global ERASE or DELETE commands or similar techniques will accomplish the movement

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VI. Files and Fields within the CSR Extract

CSR information is categorized into logical separations for each telephone account. The information is represented by comma delimited ASCII data elements to form specific records that are assembled into files in accordance to the applicable information category. A file named 'LISTING.DET' in the extract data contains information pertinent to the Directory Listing data.

All documented files will exist, even when data for the specific categories of information are not present for accounts. A complete list of CSR Extract filenames and their associated categories of information is contained in this guide.

Each file contains multiple records composed of a fixed number of individual data elements that are consistent with standards to interface with most spreadsheet, word processing and relational data base software available. In many cases, the data files may be inserted into user constructed applications via the [IMPORT] command within the particular software package in use. The data is organized in a format most commonly referred to as ASCII delimited with quotes and commas.

Each of the files begins (as logical record #1) with a column identification Title record consisting of individual column headings that correspond to the data element numbers that are documented in this User Guide. The column headings are separated by commas, are bounded by double quotes (" ") and consist of a pound (#) sign followed by the element number, for example, "#6". Certain software packages and customer proprietary applications may operate more efficiently without the column headings. In these cases, the first record of each file may be disregarded via software package conditioning or removed by constructing and executing software coded specifically for that purpose.

Included within the data is a file named \$PACKING.LST that contains a list of the files and their corresponding record counts. The list can be used for verification purposes or record keeping. It may also be useful for determining numbers of rows required when building spreadsheets or databases. Files that show one as a record count will depict those that contain only the column heading record, but without actual telephone service data. Files without data can be safely deleted, assuming your applications do not require the presence of the files (even when empty) during their execution.

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The files are constructed of data elements that are recorded in ASCII with quote marks (where appropriate) and commas as delimiters to separate individual data elements.

- Alphanumeric data strings are bound by double quotes (" ") without trailing blanks
- Numeric elements are represented without leading zeros
- Signs are leading ASCII plus (+) and minus (-) when applicable
- Missing signs are assumed positive
- Decimal places are denoted by the decimal point or period (.)when applicable
- Elements without decimals are whole numbers
- When elements are not applicable to the logical application data, the element will be represented with a null string consisting of a single space between double quotes (" ") for text strings or a single zero for numeric elements

VII. Documentation of Files and Fields

- Documentation is presented for each file
- The documentation for the records within each file depicts each element, by number, as it exists from left to right within each record
- The documents list each element by element #, column letter (helpful when setting up spreadsheet templates), format of the data and a narrative description of the contents
- Format is denoted by A for alphanumeric strings, SN for signed numerics and N for positive integer numbers
- Each designation is followed by the maximum element size in characters (leading sign (+ or -) for signed numeric elements, decimal point (.))
- Double quotes (") are not considered in the maximum size)
- When the maximum size is followed by a slash (/), the number that follows denotes the decimal positions to the right of the decimal point

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VIII. Example File

The following example describes a typical File/Record Document:

File:EXAMPLE.DET

Description: Example

Date:03-02-93

General Notes:

Data elements correspond to those contained within File EXAMPLE.DET

#	C	FORMAT	CONTENTS
1	(A)	A 30	Data element #1 (spreadsheet column A) of the record is classified as ALPHANUMERIC with a maximum size of 30 characters. The data will be represented with ASCII characters bounded by double quotes; for example, ["THIS IS THE DATA"]
2	(B)	N 6	Data element #2 (spread sheet column B) of the record is classified as UNSIGNED NUMERIC INTEGER (without decimal positions and assumed positive) with a maximum size of 6 digits; for example, [123456].
3	(C)	SN 7	Data element #3 (spreadsheet column C) of the record is a SIGNED NUMERIC INTEGER (without decimal positions) with a maximum size of 7 digits; for example, [-1234567]. Note: The sign (-) does not count as a digit in the maximum size.
4	(D)	SN 9/2	Data element #4 (spreadsheet column D) of the record is classified as a SIGNED NUMERIC with a maximum size of 9 total digits, with 2 of those being decimal digits to the right of a decimal point; for example, [+1234.567.89]. Note: The decimal point (.) does not count as a digit in the maximum size.
5	(E)	SN 3/3	Data element #5 (spreadsheet column E) of the record is a SIGNED NUMERIC with a maximum size of 3 digits, with all three being to the right of a decimal point; for example, [+ .123].
6	(F)	N 7/4	Data element #6 (spreadsheet column F) of the record is an UNSIGNED NUMERIC with a maximum size of 7 digits, with 4 of the digits being to the right of a decimal point; for example, [765.1234].

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IX. Files and Record Descriptions

Below is the list of files produced on the BILLMATE CSR Extract and a description of the data contents of each:

Revised 08-15-2000

Effective Date: 08-15-2000

FILENAME	DESCRIPTION
\$PACKING.LST	Contains a list of all Files and their corresponding record counts.
ACCTINFO.DET	Contains account information.
BILL.DET	Contains information from the BILL Section of the CSR.
COMMBLKS.DET	Contains Common Block information for Featured USOCs.
CONTRACT.DET	Contains information pertaining to contract services.
DIRECTRY.DET	Contains information on Directory Delivery Information.
GLOSSARY.DET	Contains detailed descriptions of USOC items within the Service and Equipment Section. This information will only appear if available through the existing billing system.
IDENT.DET	Contains information from the ID Section of the CSR.
ITEMCHRG.DET	Contains charge information for the account.
LASTORDR.DET	Contains information concerning the last Order activity completed to the account.
LINEFEAT.DET	Contains information concerning Lines or Features by Location.

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FILENAME	DESCRIPTION
LISTING.DET	Contains information from the LISTING Section of the CSR.
LOCSVCTX.SUM	Contains information from the Local Service Tax Summary Section of the CSR.
REMARKS.DET	Contains information from the REMARKS Section of the CSR.
SUMMBILL.DET	Provides information concerning Sub-accounts within a Summary-Billed Account.
SVCEQP.DET	Contains information from the Service and Equipment (S&E) Section of the CSR.
TRAFFIC.DET	Contains information when CenturyLink Intercept Service is provided.

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A. ACCTINFO.DET

FILE: ACCTINFO.DET

DESC: Account Information record

DATE: 10-09-96

This file contains various account level information:

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 10	Contains the Service Account Number for summary (group) billed accounts. This value will be the same as the Billing Account number when the account is not summary billed.
3	(C)	A 8	Bill date for the account (MMDDYYYY format).
4	(D)	A 4	The code that identifies the applicable Communications Company that is associated with the information within this record. Refer to the CODE/COMPANY cross reference list in Appendix A.
5	(E)	A 6	The designated Department Code associated with the information within this record.
6	(F)	A 10	The Prefix and Line Number (telephone number) associated with the information within this record.
7	(G)	A 4	Exchange or Central Office designation.
8	(H)	A 5	Account Class of Service.
9	(I)	A 3	Business Office code. This will not appear for the Central and Eastern States.
10	(J)	A 5	The Standard Industrial Classification (SIC) code.
11	(K)	A 80	Customized data as requested by account.

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B. BILL.DET

FILE: BILL.DET

DESC: Bill Section information record

DATE: 12-10-1998

This record contains information from the Bill section of the CSR.

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 10	Contains the Service Account Number for summary (group) billed accounts. This value will be the same as the Billing Account number when the account is not summary billed.
3	(C)	A 8	Bill date for the account (MMDDYYYY format).
4	(D)	A 4	The code that identifies the applicable Communications Company that is associated with the information within this record. Refer to the CODE/COMPANY cross reference list in Appendix A.
5	(E)	A 6	The designated Department Code associated with the information within this record.
6	(F)	A 10	The Prefix and Line Number (telephone number) associated with the information within this record.
7	(G)	A 4	Department location.
8	(H)	N 1	Contains a code to indicate the continuation of text from this record to the subsequent record. The code values are:

Code	Meaning
0	Text not continued on the next record
1	Text continued on the next record

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Bill.det (continued)

#	C	FORMAT	CONTENTS
9	(I)	A 5	Contains the Field Identification code (FID) that describes the data residing within the text elements of this record. The code corresponds to the data shown in the CODE/QTY column of the Identification section of the CSR. Three examples of values are: DEPT., BOC, and ESL.
10	(J)	A 30	The text string data corresponding to the first line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
11	(K)	A 30	The text string data corresponding to the second line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
12	(L)	A 30	The text string data corresponding to the third line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
13	(M)	A 30	The text string data corresponding to the fourth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
14	(N)	A 30	The text string data corresponding to the fifth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
15	(O)	A 30	The text string data corresponding to the sixth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).

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C. COMMBLKS.DET

FILE: COMMBLKS.DET

DESC: Miscellaneous Common Block information record

DATE: 10-09-96

This record contains information from the Miscellaneous Common Block section of the CSR.

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 10	Contains the Service Account Number for summary (group) billed accounts. This value will be the same as the Billing Account number when the account is not summary billed.
3	(C)	A 8	Bill date for the account (MMDDYYYY format).
4	(D)	A 4	The code that identifies the applicable Communications Company that is associated with the information within this record. Refer to the CODE/COMPANY cross reference list in Appendix A.
5	(E)	A 6	The designated Department Code associated with the information within this record.
6	(F)	A 10	The Prefix and Line Number (telephone number) associated with the information within this record.
7	(G)	A 10	Common Block number.
8	(H)	A 5	Common Block feature codes value. Examples are: E2HMC, E6FMC, CPVBL, and CPBZL
9	(I)	N 5	Number of lines in the Common Block that utilize the feature.
10	(J)	SN 7/2	The feature rate.

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D. DIRECTORY.DET

FILE: DIRECTORY.DET

DESC: Directory information record

DATE: 02-18-2002

This record contains information from the directory section of the CSR.

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 10	Contains the Service Account Number for summary (group) billed accounts. This value will be the same as the Billing Account number when the account is not summary billed.
3	(C)	A 8	Bill date for the account (MMDDYYYY format).
4	(D)	A 4	The code that identifies the applicable Communications Company that is associated with the information within this record. Refer to the CODE/COMPANY cross reference list in Appendix A.
5	(E)	A 6	The designated Department Code associated with the information within this record.
6	(F)	A 10	The Prefix and Line Number (telephone number) associated with the information within this record.
7	(G)	A 4	Department location.
8	(H)	N 1	Contains a code to indicate the continuation of text from this record to the subsequent record. The code values are:

Code	Meaning
0	Text not continued on the next record
1	Text continued on the next record

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9	(I)	A	8	Contains the date of the latest (last) order activity that occurred on the account. (MMDDYYYY format).
10	(J)	A	5	Contains the Field Identification code (FID) that describes the data residing within the text elements of this record. The code corresponds to the data shown in the CODE/PTY column of the Identification section of the CSR. Three examples of values are: DEPT., BOC, and ESL.
11	(K)	A	30	The text string data corresponding to the first line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
12	(L)	A	30	The text string data corresponding to the second line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
13	(M)	A	30	The text string data corresponding to the third line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
14	(N)	A	30	The text string data corresponding to the fourth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
15	(O)	A	30	The text string data corresponding to the fifth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
16	(P)	A	30	The text string data corresponding to the sixth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).

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E. GLOSSARY.DET

FILE: GLOSSARY.DET

DESC: English Language Glossary information record

DATE: 10-09-96

This record contains information from the English Language Glossary section of the CSR. This is only available for the states of Washington and Oregon.

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 10	Contains the Service Account Number for summary (group) billed accounts. This value will be the same as the Billing Account number when the account is not summary billed.
3	(C)	A 8	Bill date for the account (MMDDYYYY format).
4	(D)	A 4	The code that identifies the applicable Communications Company that is associated with the information within this record. Refer to the CODE/COMPANY cross reference list in Appendix A.
5	(E)	A 6	The designated Department Code associated with the information within this record.
6	(F)	N 5	Contains the number (quantity) of USOCs in the glossary entry.
7	(G)	A 5	The Universal Service Ordering Code (USOC).
8	(H)	A 60	Contains a narrative describing the rating classification of the designated USOC.
9	(I)	SN 7/2	Contains the extended (quantity X unit rate) rate for the designated USOC.
10	(J)	A 30	The first line of the English Language description for the designated USOC.
11	(K)	A 30	The second line of the English Language description for the designated USOC.
12	(L)	A 30	The third line of the English Language description for the designated USOC.
13	(M)	A 30	The fourth line of the English Language description for the designated USOC.

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F. IDENT.DET

FILE: IDENT.DET
 DESC: Identification record
 DATE: 12-10-1998

This record contains information from the extended ID section of the CSR. This record is only for Western Region customers.

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 10	Contains the Service Account Number for summary (group) billed accounts. This value will be the same as the Billing Account number when the account is not summary billed.
3	(C)	A 8	Bill date for the account (MMDDYYYY format).
4	(D)	A 4	The code that identifies the applicable Communications Company that is associated with the information within this record. Refer to the CODE/COMPANY cross reference list in Appendix A.
5	(E)	A 6	The designated Department Code associated with the information within this record.
6	(F)	A 10	The Prefix and Line Number (telephone number) associated with the information within this record.
7	(G)	A 4	Department location.
8	(H)	N 1	Contains a code to indicate the continuation of text from this record to the subsequent record. The code values are:

Code	Meaning
0	Text not continued on the next record
1	Text continued on the next record

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Ident.det (continued)

#	C	FORMAT	CONTENTS
9	(I)	A 5	Contains the Field Identification code (FID) that describes the data residing within the text elements of this record. The code corresponds to the data shown in the CODE/QTY column of the Identification section of the CSR. Three examples of values are: DEPT., BOC, and ESL.
10	(J)	A 30	The text string data corresponding to the first line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
11	(K)	A 30	The text string data corresponding to the second line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
12	(L)	A 30	The text string data corresponding to the third line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
13	(M)	A 30	The text string data corresponding to the fourth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
14	(N)	A 30	The text string data corresponding to the fifth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
15	(O)	A 30	The text string data corresponding to the sixth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).

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G. ITEMCHRG.DET

FILE: ITEMCHRG.DET

DESC: Items Charges information record

DATE: 07-29-2002

This record contains information from the items/charges section of the CSR.
(July 2002, added new field #15).

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 10	Contains the Service Account Number for summary (group) billed accounts. This value will be the same as the Billing Account number when the account is not summary billed.
3	(C)	A 8	Bill date for the account (MMDDYYYY format).
4	(D)	A 4	The code that identifies the applicable Communications Company that is associated with the information within this record. Refer to the CODE/COMPANY cross reference list in Appendix A.
5	(E)	A 6	The designated Department Code associated with the information within this record.
6	(F)	A 10	The Prefix and Line Number (telephone number) associated with the information within this record.
7	(G)	N 5	Total number (count) of Carrier Access Line Charge (CALC) USOCs present on the account (capped or uncapped).
8	(H)	SN 7/2	Total amount of charges attributed to Carrier Access Line Charges (CALC).
9	(I)	N 5	Total number (count) of lines equipped with E2H.
10	(J)	SN 7/2	Total charges attributable to E2HMC services.

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Itemchrg.det (continued)

#	C	FORMAT	CONTENTS
11	(K)	N 5	Total number (count) of lines equipped for CUD services.
12	(L)	SN 7/2	Total charges attributable to CUD services.
13	(M)	N 5	Total number (count) of Centrex lines established prior to June 28, 1983.
14	(N)	N 5	Total number (count) of lines residing on the account.
15	(O)	SN 7/2	Total amount of charges of lines residing on the account.

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H. LASTORDR.DET

FILE: LASTORDR.DET

DESC: Last Completed Order information record

DATE: 10-09-96

This record contains information concerning the Last Completed Orders section of the CSR. This will be shown if available through the existing billing system.

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 10	Contains the Service Account Number for summary (group) billed accounts. This value will be the same as the Billing Account number when the account is not summary billed.
3	(C)	A 8	Bill date for the account (MMDDYYYY format).
4	(D)	A 4	The code that identifies the applicable Communications Company that is associated with the information within this record. Refer to the CODE/COMPANY cross reference list in Appendix A.
5	(E)	A 6	The designated Department Code associated with the information within this record.
6	(F)	A 10	The Prefix and Line Number (telephone number) associated with the information within this record.
7	(G)	A 1	The type of the Service Order.
8	(H)	A 8	The Service Order Number.
9	(I)	A 3	The Service Order Suffix.
10	(J)	A 8	The date that the Service Order was completed (MMDDYYYY format).

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I. LINEFEAT.DET

FILE: LINEFEAT.DET

DESC: Lines/Features by Location information record

DATE: 12-10-1998

This record contains information concerning lines or features by location.

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 10	Contains the Service Account Number for summary (group) billed accounts. This value will be the same as the Billing Account number when the account is not summary billed.
3	(C)	A 8	Bill date for the account (MMDDYYYY format).
4	(D)	A 4	The code that identifies the applicable Communications Company that is associated with the information within this record. Refer to the CODE/COMPANY cross reference list in Appendix A.
5	(E)	A 6	The designated Department Code associated with the information within this record.
6	(F)	A 10	The Prefix and Line Number (telephone number) associated with the information within this record.
7	(G)	A 50	Contains a narrative that describes the data contained within the current record.
8	(H)	A 5	Contains the value of the Universal Service Ordering Code (USOC).
9	(I)	N 7	Contains the quantity figure for the specified USOC item.
10	(J)	A 4	Contains the code associated with a USOC Location when the item resides at a secondary location.
11	(K)	SN 7/2	Contains the charge amount, as indicated by element #7.

For help with Billmate, contact your CenturyLink Customer Service Representative.



J. LISTING.DET

FILE: LISTING.DET

DESC: Listing information record

DATE: 12-10-1998

This record contains information from the listing section of the CSR.

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 10	Contains the Service Account Number for summary (group) billed accounts. This value will be the same as the Billing Account number when the account is not summary billed.
3	(C)	A 8	Bill date for the account (MMDDYYYY format).
4	(D)	A 4	The code that identifies the applicable Communications Company that is associated with the information within this record. Refer to the CODE/COMPANY cross reference list in Appendix A.
5	(E)	A 6	The designated Department Code associated with the information within this record.
6	(F)	A 10	The Prefix and Line Number (telephone number) associated with the information within this record.
7	(G)	A 4	Department location.
8	(H)	N 1	Contains a code to indicate the continuation of text from this record to the subsequent record. The code values are:

Code	Meaning
0	Text not continued on the next record
1	Text continued on the next record

9	(I)	A 8	Contains the date of the latest (last) order activity that occurred on the account. (MMDDYYYY format).
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For help with Billmate, contact your CenturyLink Customer Service Representative.



Listing.det (continued)

#	C	FORMAT	CONTENTS
10	(J)	A 5	Contains the Field Identification code (FID) that describes the data residing within the text elements of this record. The code corresponds to the data shown in the CODE/QTY column of the Identification section of the CSR. Three examples of values are: DEPT., BOC, and ESL.
11	(K)	A 30	The text string data corresponding to the first line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
12	(L)	A 30	The text string data corresponding to the second line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
13	(M)	A 30	The text string data corresponding to the third line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
14	(N)	A 30	The text string data corresponding to the fourth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
15	(O)	A 30	The text string data corresponding to the fifth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
16	(P)	A 30	The text string data corresponding to the sixth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).

For help with Billmate, contact your CenturyLink Customer Service Representative.



K. LOCSVCTX.SUM

FILE: LOCSVCTX.SUM

DESC: Local Service Tax-Surcharge Summary information record

DATE: 02-18-2002

This record contains information from the Local Service Tax Summary section of the CSR.

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 10	Contains the Service Account Number for summary (group) billed accounts. This value will be the same as the Billing Account number when the account is not summary billed.
3	(C)	A 8	Bill date for the account (MMDDYYYY format).
4	(D)	A 4	The code that identifies the applicable Communications Company that is associated with the information within this record. Refer to the CODE/COMPANY cross reference list in Appendix A.
5	(E)	A 6	The designated Department Code associated with the information within this record.
6	(F)	A 10	The Prefix and Line Number (telephone number) associated with the information within this record.
7	(G)	SN 7/2	The total monthly charges, excluding taxes, for equipment and services depicted on the CSR.

For help with Billmate, contact your CenturyLink Customer Service Representative.



L. REMARKS.DET

FILE: REMARKS.DET

DESC: Remarks Section information record

DATE: 12-10-1998

This record contains information from the Remarks Section of the CSR.

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 10	Contains the Service Account Number for summary (group) billed accounts. This value will be the same as the Billing Account number when the account is not summary billed.
3	(C)	A 8	Bill date for the account (MMDDYYYY format).
4	(D)	A 4	The code that identifies the applicable Communications Company that is associated with the information within this record. Refer to the CODE/COMPANY cross reference list in Appendix A.
5	(E)	A 6	The designated Department Code associated with the information within this record.
6	(F)	A 10	The Prefix and Line Number (telephone number) associated with the information within this record.
7	(G)	A 4	Department location.
8	(H)	N 1	Contains a code to indicate the continuation of text from this record to the subsequent record. The code values are:

Code	Meaning
0	Text not continued on the next record
1	Text continued on the next record

9	(I)	A 5	Contains the value of the Field Identification code (FID) that appears in the CODE/QTY column of the CSR.
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For help with Billmate, contact your CenturyLink Customer Service Representative.



Remarks.det (continued)

#	C	FORMAT	CONTENTS
10	(J)	A 30	The text string data corresponding to the first line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
11	(K)	A 30	The text string data corresponding to the second line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
12	(L)	A 30	The text string data corresponding to the third line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
13	(M)	A 30	The text string data corresponding to the fourth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
14	(N)	A 30	The text string data corresponding to the fifth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
15	(O)	A 30	The text string data corresponding to the sixth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).

For help with Billmate, contact your CenturyLink Customer Service Representative.



M. SUMMBILL.DET

FILE: SUMMBILL.DET

DESC: Summary Billed Accounts information record

DATE: 10-09-96

This record provides information concerning the Summary of Accounts section for the Billing account. The file contains data only for accounts subjected to summary billing processes. Individual Sub accounts are listed on this record.

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 8	Bill date for the account (MMDDYYYY format).
3	(C)	A 13	Sub-account number.

For help with Billmate, contact your CenturyLink Customer Service Representative.



N. SVCEQP.DET

FILE: SVCEQP.DET
 DESC: Bill Section information record
 DATE: 12-10-1998

This record contains information from the Service and Equipment (S&E) section of the CSR.

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 10	Contains the Service Account Number for summary (group) billed accounts. This value will be the same as the Billing Account number when the account is not summary billed.
3	(C)	A 8	Bill date for the account (MMDDYYYY format).
4	(D)	A 4	The code that identifies the applicable Communications Company that is associated with the information within this record. Refer to the CODE/COMPANY cross reference list in Appendix A.
5	(E)	A 6	The designated Department Code associated with the information within this record.
6	(F)	A 10	The Prefix and Line Number (telephone number) associated with the information within this record.
7	(G)	A 4	Department location.
8	(H)	A 4	This element carries data that acts as a subdivision of the department location (element #7). It is populated under certain conditions when the service and equipment data pertains to ISDN services.
9	(I)	A 5	Contains the text value of the data appearing in the CODE/QTY column of the CSR, when the data corresponds to a Field Identification code (FID). Three examples of FIDs are: HTG, CKL, and ESL.

NOTE: If field #9 is populated, then fields #10-5 could contain data. If field #9 is not populated, then fields #10-15 will never contain data.

For help with Billmate, contact your CenturyLink Customer Service Representative.



Svceqp.det (continued)

#	C	FORMAT	CONTENTS
			Fields #16-33 could contain data regardless of the contents of field 9.
10	(J)	A 30	Contains the text value of the data appearing in the first line from DESCRIPTION column of CSR associated with the Field Identification code (FID).
11	(K)	A 30	Contains the text value of the data appearing in the second line from DESCRIPTION column of CSR associated with the Field Identification code (FID).
12	(L)	A 30	Contains the text value of the data appearing in the third line from DESCRIPTION column of CSR associated with the Field Identification code (FID).
13	(M)	A 30	Contains the text value of the data appearing in the fourth line from DESCRIPTION column of CSR associated with the Field Identification code (FID).
14	(N)	A 30	Contains the text value of the data appearing in the fifth line from DESCRIPTION column of CSR associated with the Field Identification code (FID).
15	(O)	A 30	Contains the text value of the data appearing in the sixth line from DESCRIPTION column of CSR associated with the Field Identification code (FID).
16	(P)	A 3	Contains the last three digits of the special bill number when applicable. The special bill number appears on the CSR following Field Identification code (FID) STB.
17	(Q)	A 4	Contains the value of a dash ("-") and the last 3 digits of the Trunk identification number when applicable. The data appears on the CSR following Field Identification code (FID)
18	(R)	A 3	Contains the number associated to a Different Premise Address (DPA). (If the billed item is at the primary address, the value is zeros).
19	(S)	A 3	Contains the code associated with a USOC Location when the item resides at a secondary location. The data appears on the CSR following Field Identification code (FID) CTXN.

For help with Billmate, contact your CenturyLink Customer Service Representative.



Svceqp.det (continued)

#	C	FORMAT	CONTENTS
20	(T)	A 30	Contains the value of the Circuit Identification Number that appears on the CSR for private lines. The data follows Field Identification code (FID) CKT/CLS.
21	(U)	A 4	Contains the value of the Private Line Circuit Location number (CKL) when applicable.
22	(V)	A 3	Contains the value of the Private Line Circuit Termination number (TERM) when applicable.
23	(W)	A 8	Contains the date of the latest (last) order activity occurring for the item. (Format is MMDDYYYY).
24	(X)	N 4	Contains the quantity figure for the specified USOC item.
25	(Y)	A 5	Contains the value of the Universal Service Ordering Code (USOC).
26	(Z)	A 4	Contains the value of the PBX local number when applicable.
27	(AA)	A 1	Contains mileage indicator.
28	(AB)	A 1	Contains a code to indicate the rating classification for the USOC. The codes and their respective meanings are as follows:

Code	Meaning
0	Class of service USOC or special AT&T zero rated
1	Flat (monthly) rated
2	Variable (average) rated
3	Seasonal rated

29	(AC)	SN 7/2	Contains the extended (quantity X unit rate) rate for the associated USOC.
30	(AD)	A 4	Contains the company identification code (CIC) of the primary (non-CenturyLink) Long Distance carrier associated with a "line" USOC.

For help with Billmate, contact your CenturyLink Customer Service Representative.



Svceqp.det (continued)

#	C	FORMAT	CONTENTS
31	(AE)	A 4	The value of the Common Block Number on WATS service. This data normally appears following the DES FID, floated in the Description column of the CSR.
32	(AF)	A 100	Contains the narrative USOC descriptive information, which when present on the CSR, follows FID DES.
33	(AG)	A 1	Continuation Field. When this field contains:

Code	Meaning
0	No further detail
1	The next SVCEQO.DET is a continuation of this SVCEQP.DET record

For help with Billmate, contact your CenturyLink Customer Service Representative.



O. TRAFFIC.DET

FILE: **TRAFFIC.DET**

DESC: Traffic information record

DATE: 05-08-98

This record contains information from the traffic section of the CSR.

#	C	FORMAT	CONTENTS
1	(A)	A 16	Billing Account number.
2	(B)	A 10	Contains the Service Account Number for summary (group) billed accounts. This value will be the same as the Billing Account number when the account is not summary billed.
3	(C)	A 8	Bill date for the account (MMDDYYYY format).
4	(D)	A 4	The code that identifies the applicable Communications Company that is associated with the information within this record. Refer to the CODE/COMPANY cross reference list in Appendix A.
5	(E)	A 6	The designated Department Code associated with the information within this record.
6	(F)	A 10	The Prefix and Line Number (telephone number) associated with the information within this record.
7	(G)	A 3	Department location.
8	(H)	N 1	Contains a code to indicate the continuation of text from this record to the subsequent record. The code values are:

Code	Meaning
0	Text not continued on the next record
1	Text continued on the next record

For help with Billmate, contact your CenturyLink Customer Service Representative.



traffic.det (continued)

#	C	FORMAT	CONTENTS
9	(I)	A 8	Contains the date of the latest (last) order activity that occurred on the account. (MMDDYYYY format).
10	(J)	A 5	Contains the Field Identification code (FID) that describes the data residing within the text elements of this record. The code corresponds to the data shown in the CODE/QTY column of the Identification section of the CSR. Three examples of values are: DEPT., BOC, and ESL.
11	(K)	A 30	The text string data corresponding to the first line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
12	(L)	A 30	The text string data corresponding to the second line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
13	(M)	A 30	The text string data corresponding to the third line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
14	(N)	A 30	The text string data corresponding to the fourth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
15	(O)	A 30	The text string data corresponding to the fifth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).
16	(P)	A 30	The text string data corresponding to the sixth line from the DESCRIPTION column of CSR associated with the Field Identification code (FID).

For help with Billmate, contact your CenturyLink Customer Service Representative.

